


REPORT TO CABINET

13 January 2021

Subject:	Contract Extension for the Provision of Security Guarding and Key Holding Services
Presenting Cabinet Member:	Councillor Danny Millard – Cabinet Member for Inclusive Economic Growth
Director:	Tammy Stokes – Interim Director of Regeneration & Growth
Contribution to Vision 2030:	
Key Decision:	Yes
Cabinet Member Approval:	08/12/2020
Director Approval:	01/12/2020
Ward Councillor(s) Consulted:	Not Applicable
Scrutiny Consultation:	This report has not been presented to scrutiny
Contact Officer(s):	Neil Whitehouse Procurement Officer neil_whitehouse@sandwell.gov.uk

DECISION RECOMMENDATIONS

That Cabinet:

1. Approve an extension to the contract for the Provision of Security Guarding and Key Holding with Profile Security Services Limited for a one-year period commencing 1 April 2021 in accordance with Procurement and Contract Procedure Rule 13.3
2. That any necessary exemptions to the Council's Procurement and Contract Procedure rules are made to permit the extension to be undertaken.
3. That the Director – Law and Governance & Monitoring Officer be authorised to execute any documents necessary to give effect to the recommendation set out in 1 above.

1 PURPOSE OF THE REPORT

- 1.1 To seek approval to extend the contract for the Provision of Security Guarding and Key Holding Services for the principal areas of Facilities Management, One Stop Shop, Markets and Libraries for a one-year period with effect from 1 April 2021.

2 IMPLICATIONS FOR VISION 2030

- 2.1 People, Ambition 5 – Our communities are built on mutual respect and taking care of each other, supported by all the agencies that ensure we feel safe and protected in our homes and local neighbourhoods.
- 2.2 The provision of this service will help to ensure the Council's principal sites are managed securely whilst in use by customers and employees and during closing hours.

3 BACKGROUND AND MAIN CONSIDERATIONS

- 3.1 The Council's current contract for Security Guarding and Key Holding Services was let for a two-year period from 1 April 2019 and is due to expire on 31 March 2021.

3.2 Under normal circumstances, a re-tendering exercise would be undertaken but this would result in a number of operational difficulties being encountered because of the ongoing Covid-19 pandemic as outlined in 4.1 below.

4 THE CURRENT POSITION

4.1 If a re-tendering exercise were to be undertaken, it will be difficult to show perspective tenderers around the required Council buildings at the present time due to the Covid-19 restrictions being in place.

4.2 Whilst the ongoing review of Council office accommodation sites is undertaken and there is the potential that some buildings will no longer be required (e.g. Providence Place), this will make it more difficult to scope and specify our requirements mid to long term.

4.3 If a re-tendering exercise were to be undertaken and a new contractor was needed to be appointed, although there would be a TUPE transfer of some/all of the existing guards, there would still need to be training for new area supervisors and several set up meetings arranged with staff at Council sites which would prove difficult in the current climate.

4.4 Consultation has taken place with stakeholders and the current contractor, Profile Security Ltd and the contract is operating very smoothly, and all parties would be happy with an extension. Profile have confirmed they would be able to hold current rates of charge through until 31 March 2022.

5 CONSULTATION (CUSTOMERS & OTHER STAKEHOLDERS)

5.1 Consultation has taken place with all relevant stakeholders in respect of this proposed extension to contract and all support the proposed course of action.

6 ALTERNATIVE OPTIONS

- 6.1 A retendering exercise was considered but due to the restrictions and practical issues resulting from the Covid-19 pandemic in terms of site visits from potential tenderers, this option would have proven to be difficult in the current working conditions.

7 STRATEGIC RESOURCE IMPLICATIONS

- 7.1 The Council's expenditure during the proposed one-year extension of this contract is estimated to be £287,000 based on current requirements and will be funded from existing budgetary arrangements.

8 LEGAL AND GOVERNANCE CONSIDERATIONS

- 8.1 Legal Services have been consulted and have confirmed that the reasons put forward for the proposed extension in paragraph 4 are justifiable and comply with Regulation 72 – (1) (c) of the Public Contract Regulations 2015

9 EQUALITY IMPACT ASSESSMENT

- 9.1 Clauses that were contained within the original tender documentation requiring compliance with all Acts and Codes of Practice applicable to equality and diversity will continue to remain in place during the proposed extended period.

10 DATA PROTECTION IMPACT ASSESSMENT

- 10.1 The current contractor will continue to comply with all relevant data management regulations and requirements. during the proposed extended period.

11 CRIME AND DISORDER AND RISK ASSESSMENT

- 11.1 There are no crime and disorder issues needed to be considered as part of this report.

12 SUSTAINABILITY OF PROPOSALS

12.1 There are no sustainability implications arising from this proposal.

13 HEALTH AND WELLBEING IMPLICATIONS (INCLUDING SOCIAL VALUE)

13.1 The tender submission from Profile Security Services Ltd offered the opportunity for job creation and this will continue during the proposed extended period and be incorporated into the performance management of this contract.

14 IMPACT ON ANY COUNCIL MANAGED PROPERTY OR LAND

14.1 There is no impact on any Council managed property or land arising from this report.

15 CONCLUSIONS AND SUMMARY OF REASONS FOR THE RECOMMENDATIONS

15.1 Due to the operational difficulties that would be encountered if a retendering exercise was undertaken as outlined in paragraph 4 above, it is recommended that the current contract for Security Guarding and Key Holding Services is extended with Profile Security Services Ltd until 31 March 2022.

16 BACKGROUND PAPERS

16.1 None

17 APPENDICES

None